



OUR COMMITMENT TO YOUR SAFETY MEETING

loano2
VILLAGE

It will be a great pleasure to host your meeting!



AT LOANO 2 VILLAGE WE ARE COMMITTED TO

- 1 set the maximum number of participants in the event according to the capacity of the booked spaces to ensure **interpersonal distancing**,
- 2 **at the reception**, ensure access in an orderly manner to avoid crowds and guarantee separation of at least 1 meter between participants,
- 3 organize **separate entry-exit** routes,
- 4 provide adequate **information** about prevention measures with appropriate signage in several languages,
- 5 provide **staff** responsible for monitoring and promoting compliance with prevention measures, also referring to the participant's own sense of responsibility,
- 6 use **digital technologies** to **automate organizational and participatory processes** (reservation, payment, registration, customer satisfaction) to avoid crowding,
- 7 provide secretary and reception desks with **physical barriers** (screens),
- 8 allow access to properly **registered users** only,
- 9 measure **body temperature**, preventing access if the temperature is > 37.5 °C,
- 10 maintain an **attendance register** for 14 days, in compliance with privacy regulations,
- 11 provide **hand hygiene products** for clients and staff at several points in common areas and promote their frequent use,
- 12 **in conference rooms**, ensure **seating arrangements** are made to guarantee a **minimum distance** of at least 1 meter,
- 13 at cloak room stations, store clothes and personal items in clothes bags,
- 14 set up the **speakers' table** and **podium** for presentations to ensure a safe distance for speakers/moderators to speak even without a mask,
- 15 before initial use, **disinfect the speakers'**, moderators' and participants' **devices and equipment** (microphones, keyboards, mouse, laser pointers, etc.) and protect them from contamination by applying film for clinical use, to be replaced after each use,

- 16 ensure that all participants and support staff (reception, technical staff, classroom tutors) wear a mask to protect the respiratory tract throughout the activities and promote frequent hand hygiene with hygienic solutions,
- 17 **in the exhibition areas**, organize the spaces between the **exhibitors' areas** to guarantee the **interpersonal distancing**, by quota access to the stands. Any **information, promotional materials and gadgets** will be available in self-service displays, which visitors can access after having sanitized their hands,
- 18 ensure the **regular cleaning and disinfection of the meeting rooms** and environments, before and after each work session, with particular attention to the most frequently touched surfaces, toilets, common areas and catering areas,
- 19 ensure **indoor air exchange**, in accordance with current regulations,
- 20 ensure that the **air conditioning** recirculating air filters are cleaned when the system is stopped in order to maintain **adequate air filtration/removal levels**,
- 21 keep the air extractor system in the toilets running all the time,
- 22 **at the restaurant and bar**, ensure the right **distance between tables**, with a maximum of **4 people per table**, adequately protect **buffets with glass screens**, ensure strict compliance with safety protocols by the **staff**, before and during service,
- 23 keep up to date with national safety guidelines concerning meeting and events,
- 24 be as welcoming as ever. 😊

Loano 2 Village Meeting & Congress

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